

MINUTES OF THE PIHA FACILITY MEETING HELD IN THE  
TRAINING ROOM, WAITAKERE CITY COUNCIL, 6 WAIPAREIRA AVE,  
LINCOLN, ON FRIDAY 18 NOVEMBER 1994 COMMENCED AT 3.15 PM

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**PRESENT:**

Cr. Helen Haslam  
Brian McKenna  
Glenda Northey  
Peter Joyce  
John Harris  
Penny Hulse  
John Kooge  
Peter Port  
Tony Mayow  
Philip Brown  
Mohan Selvaraj

**IN ATTENDANCE:**

Jacqui Sloan

1. **WELCOME AND INTRODUCTIONS**

2. **BACKGROUND TO PROJECT**

Cr. Haslam explained the background of the Piha Facility Project.

3. **COUNCIL AS LANDOWNER**

Peter Port explained the two different consent processes under which Council would consider the project. The first was Council as landowner aspects of the Piha project and the second as Regulatory Authority, this included the process of gaining a Resource Consent application. The reserve is classified as a recreation reserve. The facility site would need reclassification as 'local purpose reserve'.

Peter tabled a draft letter which is to be sent to Piha residents. It must be advertised by the 10th December in the Public Notices. Submissions from the public are to be received by mid January then a report is then to be prepared for the February Waitakere Community Board Meeting to seek approval.

Philip Brown spoke about the regulatory side of the project. The reserve is zoned Recreation 2 and a resource consent is required. The proposal would be a discretionary activity. A non-notified planning application means that Regulatory Services are satisfied that there are minor environmental effects and no affected persons. It takes about 1 month to process. Notified applications can take up to 3 months but may be more at this time of year.

Plans of buildings, site plan and elevation plans are required. Also what type of activities that will be held in the building need to be stated. A report on the effects to the environment needs to be submitted also. He thought it would be better to process a Resource Consent application after February.

The process Council will take for the landowner consent is:

- (a) Place a notice in the Western Leader and New Zealand Herald - no mention of parking at this stage
- (b) Letters to be sent to 40 or so surrounding properties and affected people - include parking options.
- (c) Make available copies of a notice in the shop, post office etc for other interested people.

#### 4. **SIZE AND USE OF BUILDING**

The size of the building was discussed. The Committee may look at making the building two story. It could have up to 85 square metres site coverage.

Glenda Northey explained other users of the facility would include Neighbourhood Watch, Civil Defence and the Ratepayers Association. Barnett Hall would still be used for larger meetings.

#### 5. **PARKING**

The parking plan/requirements need to be submitted with the application at the resource consent stage. The applicant is to decide on what parking requirements are needed. Council regulation is 1 parking space per 4 people the building is designed to accommodate.

Layout plan was looked at in regard to where the parking could go. It was suggested that Peter Joyce measure up carparking in conjunction with roading and traffic and John Kooze to discuss options. Get preferred options to Peter Port with maybe two alternatives.

#### 6. **SEWERAGE**

Planning administration would need details of sewerage system to process a Resource Consent. Council has done an independent evaluation on sewerage, looking at linking it up to the Piha/Karekare water quality study.

The evaluation of the report will not be done before Christmas. It was agreed the group could use the Pope report.

#### 7. **TITLE**

The centre will be known as the Piha Community Health, Service, and Library Facility.

#### 8. **FUNDING**

The group is assuming a cost of \$120,000. Until Peter Joyce redraws the plans they don't know how realistic this is. The Annual Plan submission has been received. Tony Mayow is the process of writing a report to the Waitakere Community Board at its ordinary meeting on 29 November 1994.

9. **SITE**

Notified as originally identified.

10. **NEXT MEETING**

The next meeting is be arranged prior to the Waitakere Community Board meeting in February.

The meeting closed at 4.45 pm.